

**UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF PUERTO RICO**



MEMORANDUM

TO: All Criminal Justice Act ("CJA") Panel Attorneys
Court Reporters

FROM: *Aida M. Delgado-Colón*
Aida M. Delgado-Colón
Chief U.S. District Judge
Chair, CJA Panel Committee

DATE: April 17, 2015

SUBJECT: Clarification on payment of electronic copies of transcripts

During the March 26, 2015 Judges' meeting, the Court formally adopted the following policy regarding the payment of transcripts under the Criminal Justice Act ("CJA").

Volume 7, Chapter 3, Section 320.30.30 of the *Guide to Judiciary Policy* states that:

320.30.30 Commercial Duplication in Multi-Defendant Cases

(a) In multi-defendant cases involving CJA defendants, no **more than one transcript** should be purchased from the court reporter on behalf of CJA defendants. One of the appointed counsel or the clerk of court should arrange for the duplication, at commercially competitive rates, of enough copies of the transcript for each of the CJA defendants for whom a transcript has been approved. The cost of such duplication will be charged to the CJA appropriation. This policy would not preclude the furnishing of **duplication services** by the court reporter at the commercially competitive rate. (Emphasis supplied).

The policy that has been followed by this Court is that, for multi-defendant cases, only **one copy** of a transcript is paid out of CJA funds, regardless of the number of CJA representations in the case. The Court does not allow the payment of "duplication services" to a

Court Reporter for providing a "pdf" copy of a transcript via electronic means or granting electronic access in CM/ECF to CJA co-counsel.

Any questions regarding the policy adopted herein should be directed to CJA Coordinator Mayra Meléndez at the Office of the Clerk of Court by telephone at 787-772-3057 or by email at prddb_cja@prd.uscourts.gov.

c: Judicial Officers
 Frances Ríos de Morán, Esq., Clerk of Court
 Rebecca Agostini, Court Services Manager
 CJA Staff