

IN THE UNITED STATES DISTRICT COURT  
FOR THE DISTRICT OF PUERTO RICO



NOTICE TO COUNSEL  
NO. 05-25

SIGNATURE ON SEALED PLEADINGS

Rule 11 of the Federal Rules of Civil Procedure and Local Rule 11 require that every pleading, written motion or paper be signed by an attorney of record or a party, if not represented by an attorney. The user log-in and password, along with the "s/Attorney's Name Typed" required to file documents with the Court's Electronic Filing System, serve as a signature for purposes of these rules. However, while *Standing Order No. 1 (CM/ECF)* and the *Manual for CM/ECF* permit that a motion or application to file documents under seal be done electronically, the proposed-sealed document or pleading must be filed on paper bearing an original signature by counsel or a party, as appropriate. **Thus, proposed-sealed pleadings and/or documents on paper with an "s/" typed in the space where a signature would otherwise appear are not deemed "signed" within the meaning of the above rules and shall be rejected.** Please be guided accordingly.

BY ORDER OF THE COURT.

In San Juan, Puerto Rico, this 2<sup>nd</sup> day of December, 2005.

A handwritten signature in blue ink, appearing to read 'Frances Rios de Moran', written over a horizontal line.

FRANCES RIOS DE MORAN  
CLERK OF COURT